



# Beehive

Chartered Accountants

**T** 01332 862096

**E** [info@beehiveaccounts.co.uk](mailto:info@beehiveaccounts.co.uk)

**W** [www.beehiveaccounts.co.uk](http://www.beehiveaccounts.co.uk)

**Finance Manager**  
**Beehive Chartered Accountants**  
**£26,000 - £40,000 + bonus**  
**London or Derbyshire**

We are looking to recruit an experienced and organised **Finance Manager** to work as a collaborative member of our growing team, delivering end-to-end finance operations for our charity clients.

Reporting into our Finance Directors and working closely with each charity, the post holder will be responsible for:

- The provision of routine management accounts and cash flow forecasts.
- Supporting with budget building and longer-term financial planning.
- Supporting with the production of year-end accounts, liaising with various stakeholders, including the external auditors.
- Supporting with funding proposals
- Overseeing the day to day financial accounting activity of each charity is undertaken efficiently and effectively, with the support of our team of Finance Assistants.
- Providing financial leadership by continually reviewing and improving systems, procedures and policies to ensure our charities are set up to succeed.

We are looking for a team player who can demonstrate relevant finance experience, either by qualification or by time spent working in the sector.

Working with a number of charities, this role will require excellent communication and project management skills along with the ability to work collaboratively with many stakeholders. You must be self-motivated and have the discipline to manage your own time and workload.

This is a hugely rewarding and varied role working alongside some exceptional organisations and, for the right individual, comes with the opportunity to grow as we increase the number of charities we work with.

Flexible working and/or part time hours will be considered.